

July 2 2020

Information about Re-opening the Edison Public Library to the Public

- The Main Library, at 340 Plainfield Avenue, will re-open to the public beginning Monday July 13, from 1 pm to 5 pm.
- Entrance will be through the parking lot doors, with exiting by the Division Street door (Adult level) or the Emergency Exit (Youth level). A security guard will monitor access. You may need to wait outside if the interior has reached its capacity.
- Patrons must wear a face mask to enter, and while in, the building, and are expected to follow social distancing (6') guidelines.
 - If you are unable to wear a mask but require library services, you will be given a library phone number to call to arrange alternative service.
 - Patrons will need to show a library card to the security guard in order to enter, and state which department (Children's or Adult) you are going to, so we can maintain the stated limits on building capacity.
 - Children who come to the library and are under the age of twelve must be accompanied at all times by a parent or guardian.
- Library services will be limited to selecting books and media, and asking reference questions.
 - No computers or copiers will be available for public use until further notice. This service will resume at some point in the future when we can control the use and cleaning of that equipment. Library staff computers are not available for printing during this time, either.
 - No seating or study tables will be available at first, either. Materials must be checked out and taken home. All returned materials are being quarantined for 72 hours.
 - Vending machines will be available, but food and drink must be consumed outside the library. No food may be brought into the library.
 - Restrooms will be for patrons only, and will be single use; once used, they will be locked until the cleaning crew arrives in the evening.
 - No meetings or programs will be held in the Library at least through Labor Day.
 - Due to the lack of statewide and local delivery service, holds can only be placed at the branch you are willing to pick the material up at. Please contact the library to have a hold placed on a title we own that you wish to use.
- If all works as expected, we will add some morning and evening hours at Main for the following week, and then begin to resume hours at North. Clara Barton will resume some hours after we are confident we can handle the new procedures. Please check our website and our Facebook page for the latest information.
- The Children's Department has set up a variety of take-away crafts, and is ready to promote the annual Summer Reading Program virtually. Summer Reading for adults will be promoted, as well.
- Beginning July 13, librarians will be available by telephone or at helpdesk@edisonpubliclibrary.net from 9:30 am to 8:30 pm Monday through Wednesday at Main and at North, and 9:30 am to 4:30 pm Thursday and Fridays. Reference questions, book holds, and other "not-in-person" business can be transacted during those hours.
- The North Edison Branch will re-open to the public, with limited hours at first, beginning July 27. More details will be published closer to that date.
- Telephone service will resume at Clara Barton when that branch is re-opened, hopefully in August. More details will be published closer to that date.